

## **Technology Acceptable Use Policy**

The use of technology is vital to becoming a productive, contributing member of today's society. There are many quality online resources available for students and teachers. However, such resources need to be used wisely, with Biblical discernment, and within the moral guidelines based in the Word of God.

*Student use of electronics on the LCA campus or on school sponsored events is at the discretion of the supervising staff. Students who use electronics without the consent of the supervising staff are subject to disciplinary procedures.*

### **Acceptable Use of the Internet Policy**

Students will access the Internet to complete online courses and as an educational aid for traditional courses. Students and families must be aware that some material accessible via the Internet will contain items that are illegal, defamatory, inaccurate or offensive. In addition, it is possible to purchase certain goods and services via the Internet that could result in financial obligations for which a student's parent or guardian would be liable. LCA believes that the parent is the primary teacher concerning Internet resources and the protection of their student. Parents should lay out guidelines for what is acceptable for internet usage in their homes. LCA will lay out guidelines for what is acceptable for internet usage on the school campus appropriate to grade/age levels and individual courses.

Outside of the student's school, it is the family's responsibility to guide Internet use, just as they do with other media sources.

### **Terms and Conditions of Student Use**

#### **Network Etiquette**

Network users are required to observe the following network etiquette (netiquette):

1. Use appropriate language: swearing, vulgarity, ethnic or racial slurs and any other inflammatory language are prohibited.
2. Pretending to be someone else when sending/receiving messages is prohibited.
3. Submitting, publishing or displaying any defamatory, inaccurate, racially offensive, abusive, obscene, profane, sexually-oriented, or threatening materials or messages either public or private.
4. Revealing such personal information as addresses or phone numbers of users or others is prohibited.
5. Using the network in such a way that would disrupt the use of the network by other users is prohibited.
6. Be polite. For example, messages typed in capital letters are the computer equivalent of shouting and are considered rude.

#### **Security and Violations**

Access to electronic resources is intended for the exclusive use of its authorized users. Any problems that arise from the misuse of an account are the responsibility of the account holder. This may include, but is not limited to:

- Trespassing in another's work or files

- Giving out any password
- Attempting to login to another user's account
- Failing to notify the supervising staff member of a security problem
- Disrupting the network intentionally
- Using the Internet inappropriately
- Playing recreational games during time you are expected to be doing academic work.

### **Consequences of Violations**

Policy or rule violations may result in loss of access to courseware/internet or possible dismissal from the program. LCA may monitor any users' program-provided access to the courseware/internet to ensure appropriate use. Such monitoring may include (but is not limited to) monitoring of web sites visited, "chat room" conversations, and e-mail contents. Disciplinary action may be determined in keeping with existing procedures regarding inappropriate language or behavior. When and where applicable, law enforcement agencies may be involved.

### **Disclaimer**

LCA makes no warranties of any kind, neither expressed nor implied, for the Internet access it is providing. LCA will not be responsible for any damages users suffer, including—but not limited to—loss of data resulting from delays or interruptions in service. LCA will not be responsible for the accuracy, nature, or quality of information stored on LCA servers; nor for the accuracy, nature, or quality of information gathered through LCA Internet access. The academy will not be responsible for personal property used to access LCA computers or networks or for school-provided Internet access. LCA will not be responsible for unauthorized financial obligations resulting from school-provided access to the Internet.

Enrollment in LCA by a parent constitutes acceptance of this policy and the parent responsibilities.