

New Student
 Currently Enrolled Student
 Sibling of Enrolled Student
 Waiting List

Office Use

Date: _____
 Time: _____
 Check #: _____
 Amount: _____
 Charge: M/C Visa Disc A/E



LCA Elementary

New Student

2020 — 2021 Enrollment Form

LakelandChristian.org
 397 South Stemmons Freeway, Lewisville, Texas 75067
 Phone: 972-219-3939 Fax: 972-219-9601

Child's Name (*first, middle, last*): _____

Home Address: _____ City: _____ Zip: _____

Home Phone: _____ Cell Phone: _____

Age (*on Sept. 1, 2020*): _____ Birthdate (*mo./day/yr.*): _____ Sex: M ___ F ___

Father's Name: _____ Email: _____

Occupation and Business Name: _____ Business Phone: _____

Mother's Name: _____ Email: _____

Occupation and Business Name: _____ Business Phone: _____

Name of Church _____ Previous School Attended: _____

Primary language spoken in the home: _____ Ethnicity (Optional): _____

Parent/Legal Guardian signature: _____ Date: _____

<u>Class</u>	<u>Time</u>	<u>Days</u>	<u>Annual Tuition*</u>
___ K-5 ½ day	8:45am - 1:00pm	M-F	\$3816 annual
___ K-5 full day	8:45am - 3:30pm	M-F	\$5340 annual
___ 1 st Grade	8:45am - 3:30pm	M-F	\$5532 annual
___ 2 nd Grade	8:45am - 3:30pm	M-F	\$5532 annual
___ 3rd Grade	8:45am - 3:30pm	M-F	\$5532 annual
___ 4th Grade	8:45am - 3:30pm	M-F	\$5532 annual
___ 5th Grade	8:45am - 3:30pm	M-F	\$5856 annual

*See Charge Draft Authorization for payment options.

To Pursue Enrollment:

- 1) Completed Enrollment Form, Charge Draft Form (on reverse side) and applicable, **non-refundable & non-transferable Enrollment Fee** submitted to LCA Office.
- 2) Child Must meet age requirements by September 1, 2020.
K-5 — 5 years old; 1st Grade — 6 years old; 2nd Grade — 7 years old; 3rd Grade — 8 years old; 4th Grade — 9 years old; 5th Grade — 10 years old; 6th Grade — 11 years old
- 3) New students: Placement evaluation scheduled with LCA. Receipt of transcripts and standardized testing from previous school.
- 4) New students: All enrollment forms must be completed and submitted to LCA.
- 5) First tuition payment is due on or before June 1, 2020. On June 2nd enrollment will be forfeited for non-payment and space will be awarded to the next student on the waiting list. **Tuition is completely non-refundable & non-transferable.**

Cancellation Policy: All tuition and enrollment fees are non-refundable & non-transferable.

I have read and understand the cancellation policy stated above.

OVER



Name of Child: _____ Class/Grade for 2019-2020: _____

Parent Name: _____

Parent E-Mail Address: _____

Home address: _____ City: _____ Zip: _____

Parent Home Telephone Number: _____

ENROLLMENT FEE

K5-12th Enrollment Fee:

1.\$475. Non-Refundable & Non-Transferable Enrollment Fee K5-12th Grade.

(Multi-child enrollment discount: 1st child—\$475, 2nd child—\$400, 3rd child—\$325, 4th child—\$0.

Check One:

I am paying my Enrollment Fee by Attached Check: Payable to LCA Amount: _____

I am paying my Enrollment Fee with the following Charge Card: please circle VISA MC DISC AMEX

There will be a 3% processing fee when paying with a credit or debit card

Name on Card: _____ Card #: _____ Exp: _____

TUITION

Monthly Tuition Amount: _____

Form of Payment Option 1: There will be a 3% processing fee when paying with a credit or debit card

Name on Charge Card: _____

Charge Card Number: _____ Expiration: _____

Charge Card Type: Mastercard _____ Visa _____ Discover _____ American Express _____

Form of Payment Option 2:

Name on Bank Account: _____

Bank Routing Code: _____ Bank Account Number: _____

(First set of numbers on bottom of check)

(Second set of numbers on bottom of check)

Name of Bank: _____ Account Type: Checking _____ Savings _____

DRAFTS / CHARGES: Begin on June 1, 2019 (non-refundable & non-transferable)

K5-12th Students (Kindergarten and older) beginning June 1, 2019 choose:

Pay over 10 months _____ or pay over 12 months _____

(initial)

(initial)

There will be a \$20 service fee charged for any returned checks and credit cards unable to process.

As a convenience to me, I hereby request and authorize you to charge my account for monthly tuition payable to Lakeland Christian Academy. I agree that your rights in respect to each such charge shall be the same as if it were submitted by you and signed personally by me. This authority is to remain in effect until revoked by me in writing, and until you actually receive such notice, I agree that you shall be fully protected in honoring such charges. **Tuition is non-refundable & non-transferable.**

Note: Any changes in this account number or status must be reported to LCA 5 business days prior to the end of the month.

By the signature below, I acknowledge that I have read the foregoing, understand and agree to the terms.

OVER